



"Kia rite tā koutou haere ki tā ngā tamariki o te mārāma. walk as children of light"

Dear Parents and Caregivers,

As a Proprietors Trust we would like to welcome you to the 2024 school year.

This week you will be emailed your invoices and statement related to Attendance Dues and Special Character Donations for the new school year.

Please check your statement as some families still had credits from last year which have been added to this year's invoice.

### [Attendance Dues](#)

Attendance Dues are a compulsory fee approved by the Ministry of Education and are payable to the proprietor of the school for the provision of buildings and facilities together with other property related costs as required by the Ministry of Education under the Deed of Integration.

[Attendance Dues](#) in 2024 are \$1250 per student

Attendance dues are required to be paid in full by the end of the school year, 13<sup>th</sup> December, with 50% paid by end of term 2, however, early payment is much appreciated. If full payment is made by the end of term one a discount of \$50 per pupil will apply.

Payments are made to the Emmanuel Proprietors Trust account (06-0821-0611597-00). Payments can be made by:

- In full bank transfer on receipt of the invoice. (A \$50 discount per student is available for accounts paid in full by the end of Term One, 12 April 2024)
- Instalments paid each term
- Weekly, fortnightly or Monthly automatic payments

### [Special Character Donation](#)

You will also receive a separate invoice for the Special Character Donation.

The Special Character Donation is voluntary. The requested donations are stepped, being \$300 for the first child, \$250 for the second and \$150 for the third, with nothing thereafter.

One of the reasons that Emmanuel Christian School is able to deliver quality Christ Centred education is because of parental support, through both prayer and voluntary donations.

Special Character Voluntary Donations are the primary source of funds used to "maintain the school's Christian character". These are used to fund "elements of the school" that are not provided for in the Operations Grant provided by the Ministry of Education. These "elements" include the work and resource required to redevelop the NZ Curriculum into a biblically based Christ centred curriculum, professional development for staff around teaching Christianly, extra staffing to provide smaller classes and learning support.

Please note that the Special Character Voluntary Donation has Tax deductible status, currently a 33% rebate. (Please note payments made will first be applied to the compulsory Attendance Dues account and then the voluntary donation)

Sending the Attendance Dues Invoice and Special Character Donations Request as two separate invoices is a change, please note the amount requested is identical to 2023, the change is in the way these are presented. After review, this change has been made to ensure we more clearly comply with the regulations in the Education and Training Act.

Attendance dues are required to pay for the provision and upkeep of school buildings and facilities, including repayment of loans taken out to fund the initial construction. Our interest rates have doubled over the last year, along with this there have been significant increases in insurance costs. As a result, you should be aware that we will be increasing Attendance Dues in 2025, please see the school notices from Friday 1 March for further information.

Attendance Dues are a compulsory payment, please be aware that where these have not been paid and no effort has been made to make an appropriate plan with the Proprietors, they may take action to recover these. This could include involving a debt collection agency, and/or requesting that the Principal removes a child from the schools' roll. This is obviously a serious issue that we are keen to avoid. If you are having difficulty making payment, please talk to the school bursar to make an appropriate arrangement. We understand situations can be difficult and are keen to support making a plan that suits your situation.

Thank you for your attention to these matters.

We pray that you will enjoy a blessed year at school.

Emmanuel Proprietor Trust

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